

2017-10-18 - Princeton IT Strategic Planning Committee – Meeting Minutes  
Chair Pat McGowan, Clerk Jake Roczniak, John Zimmatore  
Town IT Coordinator Peter Cummings

5:04PM - Meeting opened

9/20 meeting minutes were reviewed and accepted.  
The action to review updated quotes was continued to next meeting.

John presented the firewall information he had gathered.  
He used Corporate Armor VAR for comparisons. Specs for the top three most popular models.  
We need to investigate the WiFi capability requirement.  
The three top units were the Sophos SG-115, Fortinet Fortigate 50-E and the Cisco Meraki MX65  
John looked at UTM Features, Capacity, Performance, Cost, ease of use and product feedback from multiple sources.

Pat provided snapshots of the web materials for the Grant application process. The application must be filed between Jan 15, 2018 and Feb 15, 2018.

We agreed to prioritize answers to the various steps in the process. There are basically three types of question:

- Basic information on the entity applying
- purpose, benefits and how to measure success
- costs and timeline, and the amount requested

Overall there are 13 sections/steps in the application.

Pat will create a shared document to use for collaboration

We are eligible because the town previously applied for the best practices with the Community Compact, which was used to fund the IT study.

Questions raised included:

- does the amount requested affect the application?
- can previous purchases be paid for with the funds? i.e. would we need to delay any purchases in order to have them qualify
- can the funds pay for more of Peter's time rather than outsourcing to another third party

Peter provided an update on the new backup procedure he is now using. He will forward to us his top 5 priorities from the IT study.

A letter from the environmental action committee had been received asking for input on any goals to be included in their plan. No items were identified, we need to reply by Nov 17th

The next meeting will be Wed Nov 18th at 5PM  
Meeting adjourned at 6:04PM